

F. No. 11-20/2014.RMSA-1/ICT
Government of India
Ministry of Human Resource Development
(Department of School Education & Literacy)
(School-5 Section)

New Delhi, Shastri Bhawan
Dated: 09th December, 2014

To,

The Education Secretaries (All State/UTs).

Subject:-Use of the Computer Labs in the schools for Digital Literacy Programme after school hours.

Sir/Madam,

In reference to the D.O. letter No. L. 14011/25/2014-HRD dated 30.10.2014 received from Secretary, MCIT, DeitY (copy enclosed), this is to inform that as part of 'Digital India', Programme, Department of Electronics & Information Technology (DeitY) of the Government of India's is implementing a Digital Literacy Programme to train one person in every household so that they can operate a Computer/digital access devices (like tablets, etc), and that initially, ten lakh persons are proposed to be trained in basic digital literacy course in select districts/blocks in each State.

2 DeitY proposes utilizing computer labs installed in schools under the ICT @ School Scheme by leveraging these computer labs for training individuals in the adjoining villages and for conduct of exams under the Digital Literacy Programme.

3 State Govt./UT Administration may consider allowing the use of the computer labs in the schools for undertaking the Digital Literacy Programme after school hours keeping in view all the relevant facets of schools functioning, including the following:-

- I. The school Management should ensure that the regular activities/functions of the Schools are not impacted in any manner.
- II. The safety and the security environment of the school may be ensured and an appropriate mechanism be put in place for the same.

- III. The infrastructure should be used only outside school hours and the sharing of facilities between schools and organizations may formalized in a memorandum of understanding to ensure clear roles & responsibilities.
- IV. Contingencies like damage and repairs of ICT equipments, use of ICT school staff on honorarium basis outside schools hours, sharing of electricity charges etc. also need to be worked out.

Yours sincerely,



(Radha Chauhan)
Joint Secretary
Tel: 011-23388632

Enclosed:- D.O. letter No. L. 140011/25/2014-HRD dated 30.10.2014

Copy to: -

1. Secretary, Ministry of Communication & Information Technology, DeitY, New Delhi
2. PPS to Secretary, D/o SE&L
3. Sr. PPS to Special Secretary, SE
4. PPS to JS (SE-1)
5. NIC with a request to upload this letter on the website www.mhrd.gov.in at RMSA page.